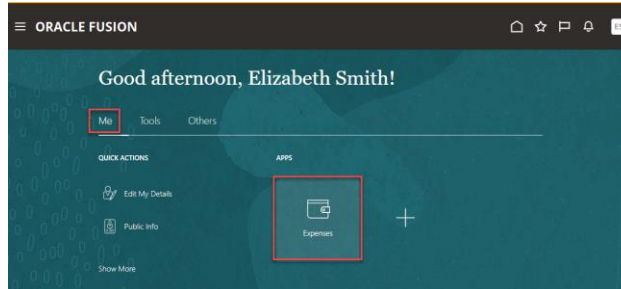
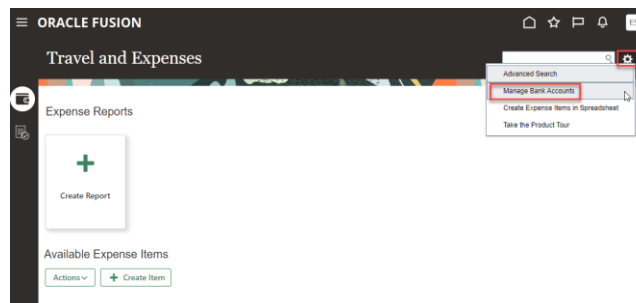


Banking (for PG only)

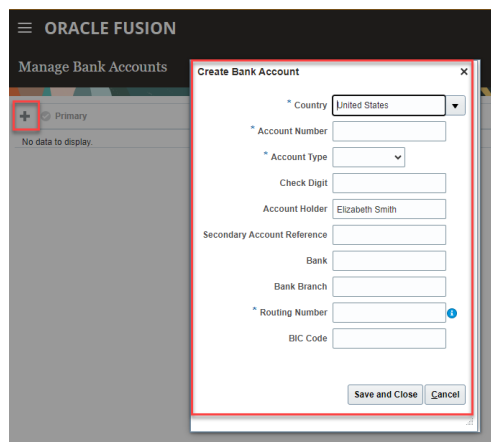
- Select the Expenses tile within Me in the top toolbar



- Select Gear in top right corner (next to Search box) and choose Select Manage Bank Accounts



- For Existing Bank Accounts, select Alpha Numeric number to open Edit Bank Account screen
- Update any necessary fields (such as Account Number and Account Type) and select Save and Close
- To add a new Bank Account, select the Plus sign
- Complete all required fields, which include Account Number, Account Type, Bank, Branch and Routing Number

A screenshot of the 'Manage Bank Accounts' screen in Oracle Fusion. A 'Create Bank Account' modal window is open. The modal has a title bar with 'ORACLE FUSION' and 'Manage Bank Accounts'. The main content area contains several fields: 'Country' (dropdown menu set to 'United States'), 'Account Number' (text input), 'Account Type' (dropdown menu), 'Check Digit' (text input), 'Account Holder' (text input set to 'Elizabeth Smith'), 'Secondary Account Reference' (text input), 'Bank' (text input), 'Bank Branch' (text input), 'Routing Number' (text input with a blue exclamation mark icon), and 'BIC Code' (text input). At the bottom right of the modal, there are 'Save and Close' and 'Cancel' buttons. A red box highlights the plus sign icon in the top left corner of the modal.

- Select Save and Close to close the window
- Select Done to exit the Manage Bank Accounts screen